

REIMBURSEMENT FORM FOR OUT OF NETWORK TREATMENT

INSTRUCTIONS: Please read the following information carefully before filling the form

Please fill Section A of this form and request your doctor to fill up Section B.

Please attach the following supporting documents to your claim form:

- a. Original Itemized Bills / Invoices
- b. Original Payments Receipts / Credit Card Slips
- c. Original Prescriptions.
- d. Original Discharge Summary
- e. Copies of Laboratory and Radiology Reports
- f. Copies of Operative Notes and Histopathology Report in case of surgery
- g. Copy of Birth Certificate in case of Child Birth
- h. Copy of Pre-authorization Letter from Health Net
- i. Legal translation of all documents in case originals are in any language other than Arabic or English

Please send your claim within 90 days of your treatment date to Medical Claims Department at the following address: National General Insurance Co., 5th Floor, NGI House, Port Saeed, Deira, P.O.Box 154, Dubai

If You have any difficulty filling this form, Please contact our Customer Service Desk during office hours(08:00 a.m to 05:00 p.m except Friday & Saturday) Telephone: +971 4 2115 800 or E-mail customerservice@ngiuae.com

**Section - A: Policyholder's Details (to be completed by the insured)**

1. HealthNet Policy / Card No:I038-000-118933628-01
2. Name of Policyholder: SHAMNAS KOTTAYIL YOUSEF YOUSEF Date of Birth: 15-Mar-1997Sex:Male
3. Name of Employee (If different from Policyholder):.....
4. Patient's relationship to insured: ☒ Self ☐ Spouse ☐ Dependent ☐ Child
5. Contact Numbers:(Mobile) 0545479458 (Others).....
6. E-mail address: dghpro@fortunehotels.ae
7. Total Claimed Amount (in original currency):

Declaration / Authorization :

I certify that all information contained in / provided with the claim form is complete and correct. I hereby authorize any doctor, hospital, clinic or medical provider, any insurance company or any other organization or person who has medical record or information about me and / or of my family members (if covered under HealthNet Insurance Policy) to furnish it to National General Insurance Co.(PSC). Any photocopy of this declaration / authorization shall be deemed as effective as the original.

Signature of Policyholder  
(Self & behalf of Family Member)  
DATE:06-May-2025  
Day Month Year



Signature & Seal of the Employer / Sponsor  
(Optional for Group Scheme Only)  
DATE:...../...../.....  
Day Month Year

**Section - B: Patient's Details (to be completed by Treating Doctor)**

1. Name of the Patient SHAMNAS KOTTAYIL YOUSEF YOUSEF Date of Birth:: 15-Mar-1997 Sex: Male
2. Name of the Treating Physician / Surgeon: AISHA Speciality: 999-9999-9999999-9  
Licence / Registration No: DHA-F-0047965
3. Name & Address of Hospital / Clinic: CITICARE MEDICAL CENTER LLC  
Telephone No.: 047700948 Email address: support@visionsoftwares.com
4. Are you patient's primary physician? ☒ Yes ☐ No
5. Presenting Complaints:..  
pt came with high grade fever with chills and generalize body pain for one day  
throat is clear  
nasal congestion  
chest is clear  
one time burning micturation
6. Duration of Symptoms:
7. Onset of Condition:..
8. Relevant Past Medical / Surgical History: , ,
9. Diagnosis: Fever, unspecified, Other allergic rhinitis, Pain, unspecified ICD Code R50.9, J30.89, R52
10. Etiology:
11. Plan / Details of Management:
- a. Procedure: CPT Code:
- b. Laboratory Test:
- c. Radiology / Investigations:
12. **In case of Hospitalization:** Date of Admission:...../...../..... Date of Discharge...../...../.....  
Day Month Year Day Month Year

Signature & Seal of Treating Physician / Surgeon  
DATE: 06-May-2025  
Day Month Year

**Section - C For Office Use Only (to be completed by Claims Manager)**

Remarks

Signature of Policyholder



(Self & behalf of Family Member)

DATE:...../...../.....

Day Month Year

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Signature & Seal of the Employer / Sponsor  
(Optional for Group Scheme Only)

DATE:...../...../.....

Day Month Year